

**Commercial Façade And
Aesthetic Improvement Grant Program
Application Form**

A. Purpose and eligible improvements: It is the intent of the Aesthetic Improvement Grant Program to encourage the improvement of the aesthetic quality of commercial properties located in the East Little Creek Road, Riverview and 35th Street corridors. Improvements eligible for funding include: landscaping, fencing, exterior lighting, building trim/exterior improvements, replacement of legally non-conforming commercial signage, enhanced entranceways, upgraded parking area surfaces, architectural & engineering fees associated with an exterior aesthetic improvement and site and building demolitions related to the upgrading of real estate in the target area. *(Please see the program guidelines for additional information.)*

B. Applicant Information:

Name of applicant: _____
Name of business: _____
Address of property: _____
Commercial corridor: _____
Telephone number: _____
Contact person and phone number: _____

C. Project Description Narrative (see attachment)

1. Description of work to be performed and submission requirements. Based upon the intent of the program and the categories of improvements eligible for funding under the Commercial Façade and Aesthetic Improvement Grant Program, provide a description of the improvements for which Aesthetic Improvement grant funds are requested. Please attach appropriate drawings and other supporting documentation sufficient for a review of your proposal.

2. What is the cost to complete the façade and aesthetic improvements? _____
Please provide an itemized list of the costs.

3. How much are you requesting from the Aesthetic Improvement Grant Program? _____

Signature of Applicant _____

Date _____

NOTE: Your application will be reviewed and considered by the Aesthetic Improvement Grant Committee for consistency with program objectives. Upon review you will be notified of the committee's recommendation. You will not be reimbursed for any work completed on a project without the Committee's approval in an agreement executed with the City of Norfolk. *(Please refer to the Program Guidelines for further requirements.)*

Examples of information/plans which will be helpful to the Aesthetic Improvement Grant Committee during the review of your application:

- Survey.
- Landscape plan prepared by a certified landscape architect or certified nurseryman.
- Photographs.
- Architectural building plans.
- Executed contract between your company and an architectural firm.
- Executed contract between your company and a contractor.
- Executed contract between your company and a landscape company.
- Samples of the following: brick, paint, fence material, awning material or other materials you propose to use for your project.

Narrative: Please briefly describe plan improvements:

Project Description

List and Describe Proposed Aesthetic Improvement	Cost Estimate
Total Estimate:	